

Steps to Register

Step 1

To get to your Annual Enrollment site, you can navigate directly to digital.alight.com/exxonmobil

OR

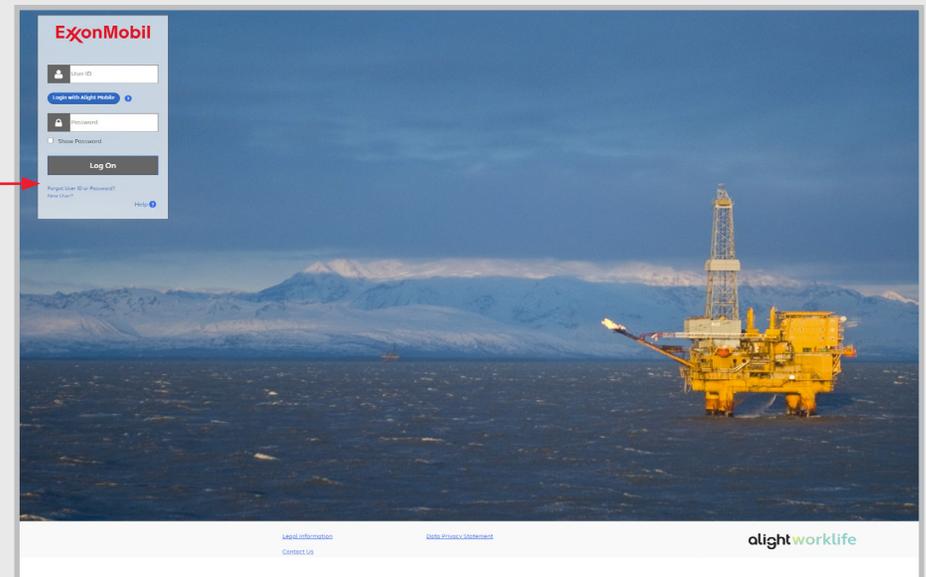
Retirees: on exxonmobilfamily.com, in the "ExxonMobil Retirees" section, click on the **Your Total Rewards portal** link.

Employees: if you use single sign-on (SSO) to access the Your Total Rewards portal, you will skip steps 1-4.

You can also access the portal on exxonmobilfamily.com, in the "Annual Enrollment" section at the top. Choose the **Your Total Rewards portal** from the "Quick Links" options on the right side of the page, or click on **Enroll in Benefits** under the "Explore More" section to learn more.

Step 2

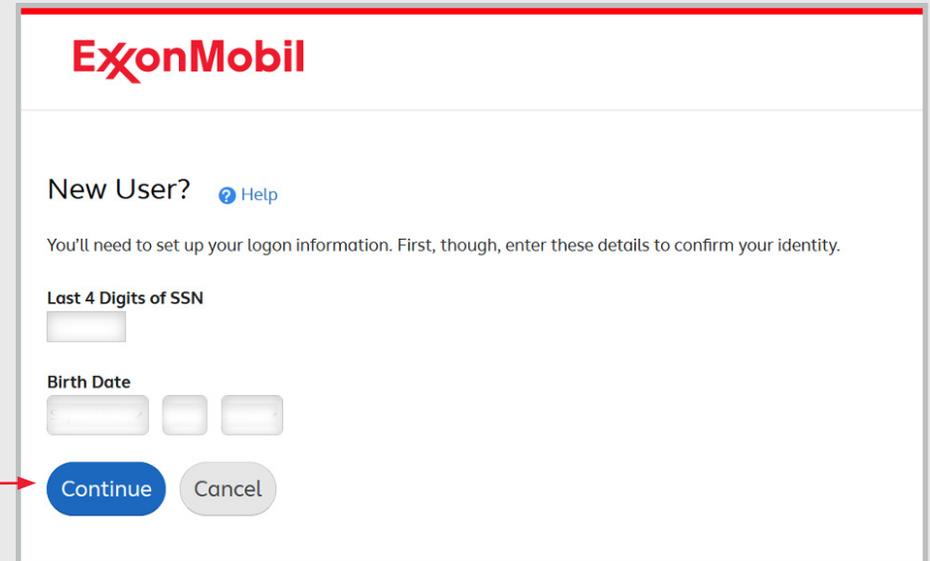
Next you will be directed to the following page. Click on **New User?** under the **Log On** button.



Your Total Rewards Portal Registration Tutorial – continued:

Step 3

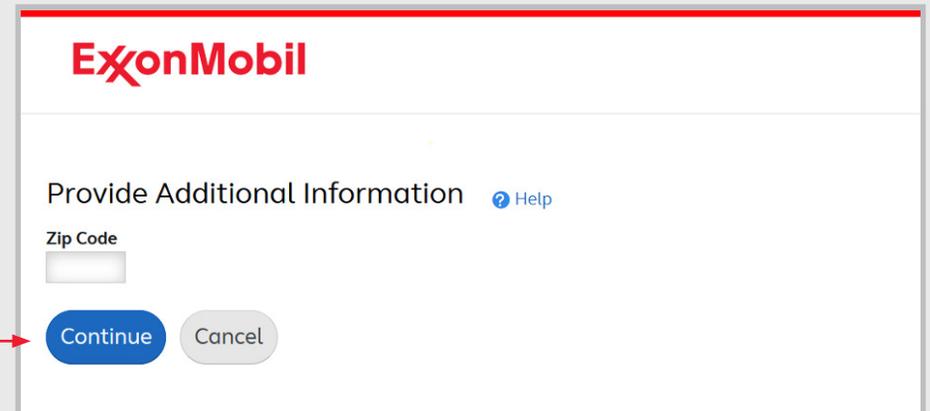
Input the last four digits of your Social Security Number, as well as your birth date. Once completed, click **Continue**.



The screenshot shows the ExxonMobil registration page for a new user. The page title is "ExxonMobil" in red. Below the title, it says "New User?" with a blue "Help" link. A message states: "You'll need to set up your logon information. First, though, enter these details to confirm your identity." There are two input fields: "Last 4 Digits of SSN" and "Birth Date". The "Birth Date" field is split into three boxes for month, day, and year. At the bottom, there are two buttons: a blue "Continue" button and a grey "Cancel" button. A red arrow points from the "Continue" button in the text to the "Continue" button in the form.

Step 4

Enter your zip code. Then click **Continue**.

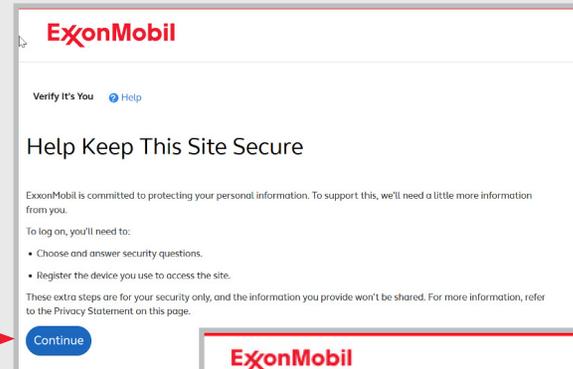


The screenshot shows the ExxonMobil registration page for providing additional information. The page title is "ExxonMobil" in red. Below the title, it says "Provide Additional Information" with a blue "Help" link. There is one input field labeled "Zip Code". At the bottom, there are two buttons: a blue "Continue" button and a grey "Cancel" button. A red arrow points from the "Continue" button in the text to the "Continue" button in the form.

Your Total Rewards Portal Registration Tutorial – continued:

Step 5

You'll be directed to the Help Keep This Site Secure page, where you'll input more of your information to help verify and protect you. Once you've finished reading the instructions, click **Continue**.



Step 6

Create your User ID, Password, and Phone PIN following the instructions provided on this screen. Once completed, click **Continue**.

Your Total Rewards Portal Registration Tutorial – continued:

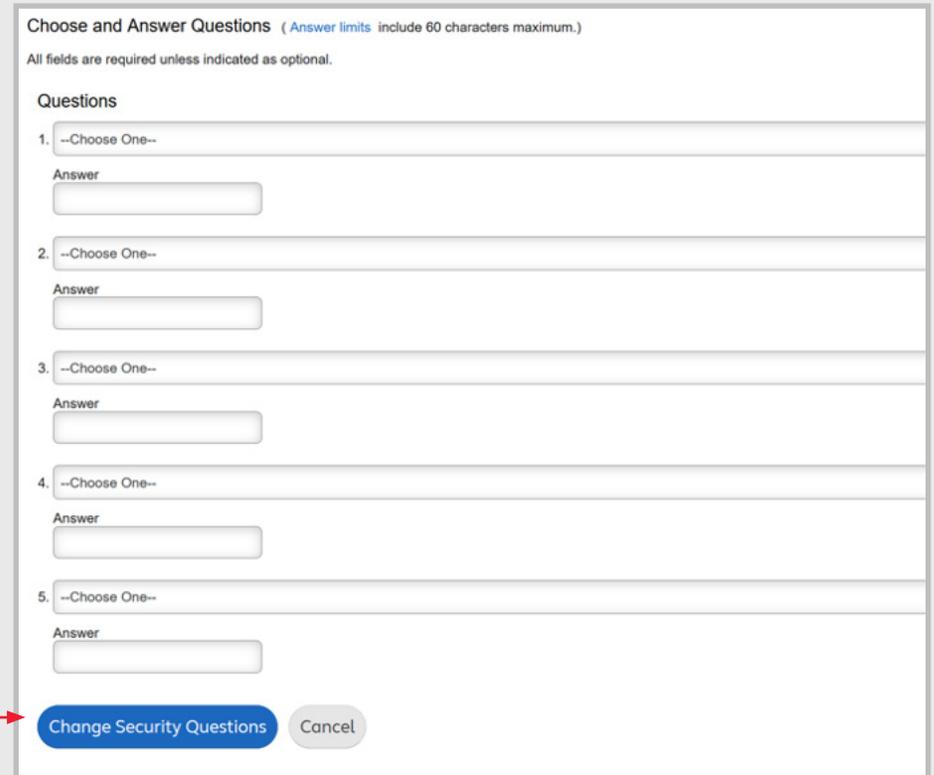
Step 7

Select five of the available security questions and create answers based on your personal experiences. This will help us keep your account secure in the event that you forget your login information.

Here are some examples of the available security questions:

- “In what city were you married?”
- “What is your father’s middle name?”
- “In what city was your high school? (Enter city only)”
- “What is your maternal grandmother’s first name?”

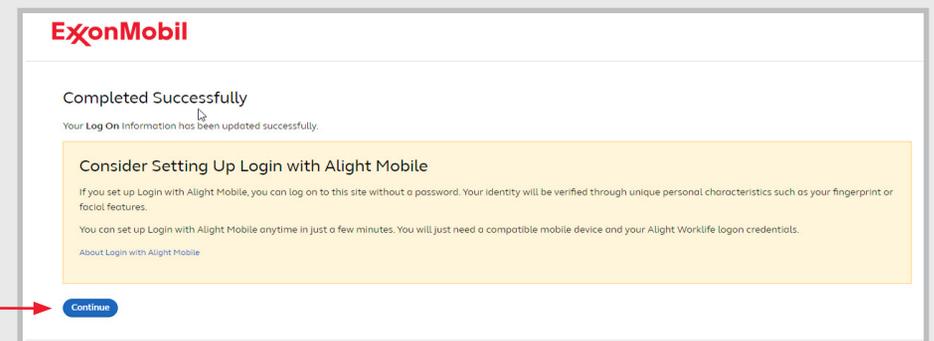
When you finish, click **Change Security Questions**.



The screenshot shows a form titled "Choose and Answer Questions" with a note that answer limits include 60 characters maximum. Below the title, it states "All fields are required unless indicated as optional." The form contains five numbered questions, each with a dropdown menu for selection and a text input field for the answer. At the bottom of the form, there are two buttons: "Change Security Questions" (highlighted in blue) and "Cancel". A red arrow points from the text in Step 7 to the "Change Security Questions" button.

Step 8

When your log on information is entered successfully, you will be directed to the following page. Click **Continue** to navigate to the Your Total Rewards portal home page.



The screenshot shows a confirmation message from ExxonMobil. The header reads "ExxonMobil" and "Completed Successfully". Below this, it says "Your Log On information has been updated successfully." A yellow box contains the text "Consider Setting Up Login with Alight Mobile" and provides information about using Alight Mobile for login. At the bottom of the page, there is a blue "Continue" button. A red arrow points from the text in Step 8 to the "Continue" button.