ExxonMobil TreasuryDirect Deposit Election Authorization

Personnel No. of Employee:	Print Name of Employee:	Date:
TreasuryDirect Transit Route Number:	TreasuryDirect Account Number:	

Please check only one box:	Amount of TreasuryDirect Election:
☐ New election ☐ Change prior election ☐ Cancel election	I authorize the following amount to be sent to my TreasuryDirect account **every pay period.** $ **Per Pay Period**

Signature of Employee:
This agreement authorizes Payroll Services to deposit payments via electronic funds transfer into the account shown and to initiate adjustments for any entries made in error to the account. This authority is to remain in effect until Payroll Services has received written notification from the employee of its termination and change in such time and in such manner as to afford Payroll Services a reasonable opportunity to act on it. A cancellation authorizes future payments to be distributed according to your payroll Distribution election.

Forms received after the 20th of the month will be processed in the next month's business.

Please mail completed form to: hr-csc-bankdetails@exxonmobil.com
P. O. Box 3187
Houston, TX 77252-9950

Fax to: 262-313-9160